

Minutes of the Ordinary Council Meeting, held at the Glapwell Centre, The Green, Glapwell, on Thursday 10th July 2025 at 7.00 pm

Non-confidential items

214/25 Councillors present:

Cllr Craig Lee (Acting Chair), Cllr C Fleetwood, Cllr Colton Lee, Cllr J Ritchie and Cllr S Thornton. The attendance register was signed.

In attendance:

D Greatorex (Parish Clerk/RFO). Four members of the public were present.

215/25 To receive and accept apologies for absence:

Apologies of absence were received from Cllr D Harvey, Cllr R Hibbert and Cllr T Trafford.

Resolved: That the apologies be noted.

216/25 To appoint a Vice Chair for the remainder of the municipal year 25/26

Cllr J Ritchie proposed Cllr C Fleetwood as the new Vice Chair, however, Cllr C Fleetwood advised he did not wish to stand for the position of Vice Chair, giving his thanks, but advising he currently had a lot on. Following, it was proposed by Cllr Colton Lee and seconded by Cllr Craig Lee, and **Resolved:** to appoint Cllr S Thornton as the Vice Chair for the remainder of the municipal year 25/26.

217/25 Acting Chairs Announcements:

The Chair congratulated Cllr Thornton on becoming Vice Chair. The Chair welcomed those present to the meeting.

218/25 Variation of Order of Business

Resolved: That none be recommended.

219/25 Declaration of Members' Pecuniary and Non-Pecuniary Interests

a) The following interests were declared by Members.

All Members of the Parish Council	Non-pecuniary personal interest as trustees of Glapwell Community Sports Association – item 13(a)
Cllr C Fleetwood	Non-pecuniary personal interest as a trustee of Glapwell Centre Guardians
Cllr J Ritchie	Non-pecuniary personal interest as Chair of BDC Planning Committee

	Non-pecuniary personal interest as Committee Member of Glapwell Colliery Cricket Club
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Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the Parish Council's Code of Conduct. Those interests are matters that relate to money or that which can be valued in money, affecting the Member, her/his partner, extended family and close friends. Interests that become apparent at a later stage in the proceedings may be declared at that time.

b) To consider requests for dispensations

The Clerk advised that no dispensation requests had been received.

220/25 Items in Exclusion

To determine which items (if any) from the agenda, should be taken with the press and public excluded.

Resolved: That no item be taken in exclusion.

221/25 To approve the following minutes:

a) Minutes of the ordinary meeting of the Parish Council held on the 12th June 2025

It was proposed by Cllr J Ritchie and seconded by Cllr Fleetwood, and;

Resolved: that the minutes of the of the ordinary meeting of Glapwell Parish Council, dated the 12th June 2025, be confirmed as a true and accurate record. **Unan.**

b) Minutes of the Extra ordinary meeting of the Parish Council held on the 23rd June 2025

It was proposed by Cllr J Ritchie and seconded by Cllr Fleetwood, and;

Resolved: that the minutes of the of the Extra ordinary meeting of Glapwell Parish Council, dated the 23rd June 2025, be confirmed as a true and accurate record. **Unan.**

222/25 Public Speaking (Opened at 7.10 pm)

a) Open Forum

A period of not more than 15 minutes was made available for members of the public and Members of the Council to comment on any matter.

Those public present introduced themselves to the Parish Council. Various matters were raised to Members. Carol Burton enquired of the by-pass. District Cllr Ritchie assured Mrs Burton that he was behind the by-pass. The Clerk advised she would email County Councillor Harvey with a view to him liaising with Mrs Burton regarding this matter and other traffic matters raised. A lady raised issues with parking on Park Avenue. The Clerk advised she would contact PCSO Hancock with a view him looking into this matter on her behalf. Mrs Parsons raised issues with phase 2 of the

development near Mansfield Road. District Councillor Ritchie advised Open Forum that he would bring a set of plans to the September meeting for perusal.

b) Report from and questions to County Councillor D Harvey

County Cllr D Harvey had previously sent his apologies.

c) Report from and questions to District Councillor J Ritchie

District Cllr Ritchie's report had been circulated to Members, prior to the meeting.

District Cllr Ritchie provided a verbal report to support his written report.

Members thanked District Cllr Ritchie for his report. **Resolved:** to note and approve District Councillor Ritchie's report.

d) Report from and questions to PCSO David Hancock

PCSO David Hancock was not able to attend the Parish Council meeting.

The Chair asked if any Members had any questions, they would like the Clerk to pass onto PCSO Hancock. No questions were raised. **Resolved:** for the Clerk to ask PCSO Hancock if he could attend the September meeting.

223/25 Clerk's report

The Clerk outlined to Members the contents of her report.

Regarding the 2 Casual Vacancies the Clerk advised Members that she had been informed by BDC that a by election had not been called. Therefore, the Parish Council must now follow its co-option policy and advertise the two vacancies accordingly. **Resolved:** Once the closing date has been reached, the Clerk to liaise with the Acting Chair and Vice Chair, with a view to making arrangements to call an Extra Ordinary Meeting in order to hold interviews. **Resolved:** To approve the Clerk's report on action taken following the meeting held on the 12 June 2025.

224/25 Centre Manager's report

The Clerk outlined to Members the contents of the Centre Manager's report.

- a) Regarding the purchasing of a drink's cabinet fridge, it was **Resolved:** To email the trustees of the Glapwell Centre Guardian's with a view to purchasing a drinks cabinet fridge out of the GCG's account.
- b) Regarding the refundable deposit for users of the MUGA having their own keys, it was **Resolved:** to increase the MUGA key deposit to £35.00
- c) **Resolved:** To approve the report.

225/25 Correspondence

Resolved: to note the undermentioned correspondence for information.

- a) **DALC Newsletter** – as previously circulated by the Clerk.
- b) **NALC Newsletter** – as previously circulated by the Clerk.
- c) **Emails from Parishioners** – as previously circulated by the Clerk.
- d) **Any other items** – a verbal complaint was relayed to Members, regarding an overgrown garden. District Cllr Ritchie advised he would pursue this.

226/25 Planning

- a) Resolved:** That the Parish Council has no objections to the undermentioned proposals:

Application No: 25/00267/FUL Decision Level: Delegated
 Proposal: Proposed rear orangery
 Location: 48 Rowthorne Lane Glapwell Chesterfield S44 5QD
 Applicant: Mr & Mrs Roper

<https://planning.bolsover.gov.uk/online-applications>

- b) Resolved:** To note the undermentioned planning decisions:

Application No: 25/00247/FUL
 Proposal: Single storey extension
 Location: 24 Rowthorn Lane, Glapwell Chesterfield S44 5LU
 Applicant: Mr and Mrs Hudson

Granted subject to the following conditions:

1. *The development shall be begun before the expiration of three years from the date of this permission.*
2. *The development must be carried out in accordance with drawings received by the council on 2nd of June 2025.*
3. *The external wall and roof materials shall be of a similar type, texture and colour to those used in the existing dwellinghouse unless otherwise approved in writing by the Local Planning Authority.*
4. *Notwithstanding the submitted plans, the window hereby approved in the sky light on the rear elevation serving the extension shall be glazed in Level 3 obscure glazing glass before occupation and permanently maintained thereafter as such.*

227/25 Meters for decision

- ### a) Football Ground and MUGA

(i) To discuss the football ground, since the temporary closure due to H & S and to receive updates

Cllr Fleetwood gave a verbal update on the current works that had been undertaken. It was proposed by Cllr Craig Lee, seconded by Cllr Colton Lee, and **Resolved:** In order to adhere to health and safety, and to address immediate needs, to accept the one quote so far received from Darreyl Ward for £3,038.00 (inclusive of materials and labour), which was to:

- Take down existing ceilings to various changing rooms/store rooms to Glapwell football club.
- Replace ceilings with foil backed boards to prevent mould coming back
- Plaster ceilings and to replace lights extractor fans etc.,
- Dispose of waste in skip.

That this amount be off-set against the upcoming S106 monies.

It was proposed by Cllr Craig Lee, seconded by Cllr Ritchie, and **Resolved:** In order to adhere to health and safety and to address immediate needs, to ask Rainworth Fencing to come along to Hall Corner to quote for the fitting of replacement fence panels, with a view to undertaking the works. That the cost be off-set against the upcoming S106 monies.

(ii) To discuss keys for access to Hall Corner

It was proposed by Cllr Craig Lee, seconded by Cllr Colton Lee, and **Resolved:** To have a set of keys for Hall Corner, kept in the Glapwell Centre Office, for emergencies, and that the keys be signed in and out.

(iii) To discuss security CCTV cameras at Hall Corner

The Clerk advised she'd had a meeting earlier that day with Mark Giles of BDC and District Cllr Ritchie regarding CCTV legislation and compliance, and that Mark Giles was going to forward links to the Clerk for guidance purposes. It was proposed by Cllr Fleetwood, seconded by Cllr Thornton and **Resolved:** To put on the September agenda 'Security CCTV Cameras at Hall Corner', with a view to considering purchasing of cameras, via the Glapwell Sports Association account.

(iv) To discuss and receive an update on the Groundsman's CCTV system

Compliance with legislation was discussed, including that of registering with the ICO and data controller. **Resolved:** For the Clerk to forward links to both GCCC and the Groundsman regarding compliance with current legislation.

(v) To discuss and receive an update on the inventory of the Groundman's items stored at Hall Corner

Resolved: For the Clerk to email the Groundsman asking if he could provide an inventory regarding what items he has stored at Hall Corner – to cc the Chair and Cllr Fleetwood into the thread.

Cllr Fleetwood asked if the Parish Council wished to convert a container (currently at Hall Corner) into a catering facility. However, the Chair felt this something to consider at a later date.

(vi) To discuss and receive updates regarding the Annual Survey of the MUGA, undertaken by Replay Maintenance

Resolved: That the Centre Manager purchase a pump from Screwfix in order for the Groundsman to spray the weeds around the perimeter of the MUGA and also into the car.

Resolved: For the Centre Manager to purchase a new mat from B & Q, to the specification as per the one which had been identified as needed replacing, following Replay Maintenance's Annual Survey.

(vii) To discuss and receive updates on the Site Visit on Wednesday 25/6/25 with Derbyshire Historic Building Trust regarding the damaged wall near the grade 2 listed gate pillars at Hall Corner

Resolved: a) To try get more quotes for the works required, including one from John Jepson, in addition to that already received from Phil Turton. **Resolved: b)** To put this item on the September agenda for further discussion.

(viii) To discuss and receive any other updates regarding the Football Ground

Resolved: That the Clerk contact Glapwell Football Club, to advise them that we can't take any bookings at the moment, as we currently can't facilitate what they require, as we aren't doing the showers up at this present time.

b) Traffic Matters

See minute 222/25 (a)

c) Community Speed Watch Group

The Clerk advised that there was no further update.

d) Playground facilities on the Village Green

The Clerk advised that there was no further update.

e) To receive an update on assisting Glapwell Colliery Cricket Club in acquiring a lease for the cricket ground.

Cllr Ritchie left the room. **Resolved:** That the Clerk contact Banner Jones, to advise that there are no fixtures or fittings that need to be included in the lease and to forward the plan from the land registry, (once it has been received).

f) To discuss Local Authority Lottery

The Clerk advised that a separate Glapwell Centre Guardians (savings) account had been opened and that the One Lottery was now up and running. **Resolved:** That the Clerk include details of the One Lottery in the Summer Newsletter.

g) To discuss CCTV in the Village

The Clerk advised she'd had a meeting earlier that day with Mark Giles of BDC and District Cllr Ritchie regarding installation of additional CCTV in the Village, and the feasibility of this. **Resolved:** for the Clerk to ask Mark Giles to provide some quotes.

h) To discuss adopting a Parish Plan

Resolved: To defer this for the time being.

i) To discuss undertaking a Village Survey

Resolved: To utilise the Village Survey, with a view to incorporating it in the Summer Newsletter, as part of a consultation process to gather information and ascertain thoughts and ideas from parishioners.

j) DBS - To receive an update

The Clerk advised all DBS applications had now been processed.

k) To discuss the Parish Council Facebook Page

Resolved: For the Clerk to put this item on the September agenda.

l) To discuss Village Hall Roof Repairs

Resolved: For the Clerk to contact Blue Lines, with a view to arranging a site meeting to assess what remedial works need undertaking.

m) To discuss the BDC Land availability assessment & to consider siting a new Community Centre at Hall Corner & BDC using the land at our current site

Resolved: For the Clerk to liaise with BDC regarding the viability of this and whether it is something BDC would consider.

n) To discuss the calendar of events and diary dates for 2025/26 and 2026/27

Resolved: To advertise all upcoming events in the Summer Newsletter, for promotional purposes.

228/25 Finance

a) Statement of Account

Resolved: To note the following balances:

Account	Date	Balance
Instant Access (Reserve)	10/07/25	£61,342.30
Current T2	10/07/25	£11,484.96
Glapwell Centre Guardian's	08/07/25	£25,548.16
Glapwell Sports Association	08/07/25	£16,435.79

b) To receive the report on items of income from 13/06/25 to 10/07/25

Resolved: To note the following income:

Source	Date	Balance
Interest	30/6/25	£381.74

c) Approval of payments

Resolved: To approve the following payments:

Payment schedule 13 June 2025 – 10th July 2025, for the sum of £9,092.12 including Direct Debits, Charges and Digital Banking transactions.

Date	Supplier	Details	No	Total	Net	VAT	Min No
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05.06.25	Screwfix	Timberdeck screws Contra GCG payment 6/6/25 July	47	£19.99	£16.66	£3.33	
09.06.25	Gillgrass	4 x Planters	48	£960.00	£800.00	£160.00	
10.06.25	Scot Water	Cente Waste Water	49	£4.40	£4.40	£0.00	
11.06.25	Water Plus	FG Water	50	£85.25	£71.04	£14.21	
20.06.25	City Hygiene	Centre July	51	£184.81	£154.01	£30.80	
20/6 & 26/6	D Greatorex	Stationery July	52	£35.41	£29.51	£5.90	
23.06.25	M Bates	Work Trousers	53	£46.00	£46.00	£0.00	
23.06.25	JS Marriott	Payroll	54	£34.00	£34.00	£0.00	
23.06.25	Salaries	Jun-25	55	£4,885.34	£4,885.34	£0.00	
23.06.25	HMRC	June 25 July	55	£1,278.98	£1,278.98	£0.00	
23.06.25	Nest	Pension July	55	£182.03	£182.03	£0.00	
24.06.25	G Mutekedza	Lettings Refund	56	£92.50	£77.08	£15.42	
27.06.25	XLN/Daisy	Broadband/Tel July	57	£81.11	£67.59	£13.52	
27.06.25	Dalc	Chairs Skills Tng July	58	£55.00	£55.00	£0.00	
27.06.25	B Gas	Centre Elec July	59	£193.38	£184.17	£9.21	
30.06.25	Shelter Maint	Cleaning 2 x bus shelters July	60	£19.01	£15.84	£3.17	
30.06.25	Unity Trust	Service Chg	DD	£10.95	£10.95	£0.00	
01.07.25	EasyWeb	Host	DD	£67.32	£56.10	£11.22	
01.07.25	British Gas	Centre Gas	61	£74.89	£71.32	£3.57	
01.07.25	British Gas	Centre Gas	CR 61	-£49.08	-£49.08	£0.00	
02.07.25	D Greatorex	Out of Pocket	62	£24.00	£24.00	£0.00	
02.07.25	I Genner	Window cleaning	63	£20.00	£20.00	£20.00	
03.07.25	J Butler	Plumbing repair	64	£125.00	£125.00	£0.00	
03.07.25	E-On	FG Electric	65	£28.27	£26.92	£1.35	
04.07.25	ASL	Cleaning Supplies	66	£93.98	£78.32	£15.66	
07.07.25	Waste Man	Centre Waste	DD	£140.58	£117.15	£23.43	
07.07.25	Replay Maint	MUGA Maint	67	£399.00	£332.50	£66.50	
				£9,092.12			
Additional							

d)To receive the budget monitoring/forecast report to 30.06.25 and to consider risk assessments/ Insurance implications.

Resolved: To approve the budget monitoring/forecast report. No additional risk assessment, or insurance items received.

Code	INCOME	Budget 2025/26			Received 01.04.25 to 30.06.25	Received 01.07.25 to 30.09.25	Received 01.10.25 to 31.12.25	Received 01.01.25 to 31.03.25	TOTAL
IP	1. PARISH COUNCIL Precept	£133,250			£ 66,625	-	-	-	£ 66,625
IL	2. GLAPWELL CENTRE Lettings etc	£6,000			£ 2,838	-	-	-	£ 2,838

GLAPWELL PARISH COUNCIL

	2. GLAPWELL CENTRE Bar Takings	£0			£ 158				
IV	Vat refunded	£0			£ 799	-	-	-	£ 799
II	Interest	£0			£ 382	-	-	-	£ 382
IMM	MMA - Footpath 4	£263			£ 263				
A	Contra GCG ex Screwfix 8/7/25	£0			£ 20	-	-	-	£ 20
IC	Donations								
ID									
IPF	Project funding	£0			-	-	-	-	-
	TOTAL	£139,513			£ 71,085	-	-	-	£ 71,085
Code	BUDGET HEADING	Budget 2025/26	Reserves as at 01.04.25	Non budgeted expenditure	Expended 01.04.25 to 30.06.25	Expended 01.07.25 to 30.09.25	Expended 01.10.25 to 31.12.25	Expended 01.01.25 to 31.03.25	Est Budget Remaining
	Expenditure								
	1. PARISH COUNCIL								
	Section A: Reserves								
A1	Contingency reserves	£20,000	£10,000		£0	£0	£0	£0	£30,000
A2	Election reserves	£2,000	£4,000		£0	£0	£0	£0	£6,000
A3	Earmarked Reserves								
A3	Playground	£0	£25,500		£0	£0	£0	£0	£25,500
A4	Ringfenced Playground	£0	£2,777		£0	£0	£0	£0	£2,777
	Total	£22,000	£42,277		£0	£0	£0	£0	£64,277
B1	Section B: Gen Admin (Inc Insurance)	£12,500	£0		£2,308	£0	£0	£0	£10,192
	Total	£12,500	£0		£2,308	£0	£0	£0	£10,192
C1	Section C: Staffing (Inc HMRC & Pension)	£35,700	£1,000		£8,868	£0	£0	£0	£27,832
	Total	£35,700	£1,000		£8,868	£0	£0	£0	£27,832
D	SD Projects & S137								
D1	F/beds; F/works, Xmas tree +F/path Maint/VE Day	£5,000	£1,800		£1,275	£0	£0	£0	£5,525
D2	S137	£2,000	£0		£0	£0	£0	£0	£2,000
	Total	£7,000	£1,800		£1,274	£0	£0	£0	£7,526
E1	Section E: BDC Loan	£21,263	£0		£19,760	£0	£0	£0	£1,503
	Total	£21,263	£0		£19,760	£0	£0	£0	£1,503
	Glapwell Centre								
F1	Section F: Staffing (Inc HMRC etc)	£41,900	£2,000		£10,164	£0	£0	£0	£33,736
	Total	£41,900	£2,000		£10,164	£0	£0	£0	£33,736
G1	Section G: Exps - cleaning etc	£2,000	£500		£846	£0	£0	£0	£1,654
	Total	£2,000	£500		£846	£0	£0	£0	£1,654

H1	Section H: Utilities	£10,500	£1,121		£3,473	£0	£0	£0	£8,148
	Total	£10,500	£1,121		£3,473	£0	£0	£0	£8,148
I1	Section I: Maintenance	£4,587	£0		£390	£0	£0	£0	£4,197
	Total	£4,587	£0		£390	£0	£0	£0	£4,197
	Football Ground								
K1	Section K: Utilities & Maint	£3,000	£900		£638	£0	£0	£0	£3,262
	Total	£160,450	£49,598	£0	£47,721	£0	£0	£0	£162,326

e) To receive the Income and expenditure, bank reconciliation up to 30th June 2025

Resolved: To approve the Income and expenditure, bank reconciliation up to 30th June 2025

SUMMARY OF INCOME & EXPENDITURE ACCOUNT - JUNE 2025				
		INCOME	EXPENDITURE	
		£	£	
GROSS INCOME				
Sundry - Interest		£381.74		
VAT Output tax		£301.38		
VAT Refund		£0.00		
		£683.12		
GLAPWELL CENTRE INCOME				
Centre Lettings		£1,506.87		
Bar Takings		£0.00		
Contra GCG for payment to Screwfix 08.07.25		£19.99		
		£1,526.86		
GROSS EXPENDITURE				
Admin			£281.86	
Staffing Costs Parish			£2,988.50	
Lettings Refund			£77.08	
Projects			£800.00	
VAT Input Tax			£292.48	
			£4,439.92	
GLAPWELL CENTRE EXPENDITURE				
Centre Expenses			£170.67	
Staffing Costs			£3,357.85	
Utilities			£373.31	
Maintenance			£15.84	
			£3,917.67	
FOOTBALL GROUND & MUGA				
Running Expenses			£103.19	
			£103.19	
		£2,209.98	£8,460.78	
	SUMMARY	£	£	
	Bank Current Account Balance as at 30/06/2024	£12,799.20		
	Reserve Account Balance as at 30/06/2024	£61,342.30		
		£74,141.50		
	Less unrepresented items	£2,049.72	£72,091.78	
	Cash Book Reconciled Balance as at 30/06/2024			
	Cash Book Balance brought forward	£78,342.58		
	Add Income	£2,209.98		
	Less Expenditure	£8,460.78		
	Cash Book Balance carried forward		£72,091.78	

229/25 Time, date and place of next meeting.

The next scheduled meeting of the Parish Council is Thursday 11th September 2025 at 7.00 pm.

(The agenda closes at 9am on Thursday 4th September 2025).

The meeting closed at 8.55pm

